

1. **Cash**

Note: the department will **not** pay interest.

2. **Irrevocable Letter of Credit or Letters of Guarantee**

- An irrevocable letter of credit or letter of guarantee from a Chartered Bank, a Credit Union, a Trust Company or the Alberta Treasury Branch guaranteeing payment upon presentation to the issuer.
- An Automatic Renewal Clause should be added whenever possible for securities that are for a term of over 1 year.
- Partial withdrawals should be permitted.
- The Activity id should be referenced on the letter that the security covers.
- Please ensure all beneficiaries/assignees are payable to:
 - **Her Majesty the Queen in Right of Alberta as represented by the Minister of Environment and Parks**

3. **Redeemable Term Deposits, Certificate of Deposit, Redeemable Guaranteed Investment Certificate**

- Issued by a Chartered Bank, a Credit Union, a Trust Company, or Alberta Treasury Branches.
 - These must be in negotiable form and assigned to the **Her Majesty the Queen in Right of Alberta as represented by the Minister of Environment and Parks**, as to principal only. Assignment documents must be acknowledged as accepted by banks or financial institutions as issuer.

(Please Note: Mortgage Corporation Certificates are not acceptable as they are not pre-encashable prior to maturity.)

- Please ensure all **beneficiaries/assignees** are payable to: **Her Majesty the Queen in Right of Alberta as represented by the Minister of Environment and Parks**

The **contact person** for questions regarding securities is:

Liz Michonski, Securities Clerk at (780) 427-8291

E-mail: fsbaccounts@gov.ab.ca

Mary Burrows, Supervisor Systems and Accounts (780) 422-5198

All securities should be mailed to the following address:

Department of Energy/Environment and Parks
Attention: Securities Clerk
Main Floor, South Petroleum Plaza
9915 – 108th Street
Edmonton, Alberta
T5K 2G8