

Submit Banding Data Using Bandit

Submitting Banding Data to Alberta Environment and Parks

Starting in 2005, Alberta Environment and Parks (AEP) is requesting that banders submit their banding data to the provincial database. If you are using Bandit, the process for submitting data to the province will be quite easy. Following are step-by-step instructions for submitting data electronically.

AEP will need four data files from banders:

- Bands
- Banders
- Locations
- Recaptures

Remember, Locations need to be to as close as possible to the exact banding location. If you are using a GPS or map for determining locations, please provide degrees, minutes, and seconds. Also remember that by exporting the data into these files, you are not losing the data. **Bandit is only making a copy of the data** in a file that can be seen and imported by AEP into the provincial database for management purposes.

Bands Table

1. Open Bandit
2. Click on *File*
3. Click on *Export into File*
4. Click on *Bands*
 - An 'Export Records to File' window will appear. The window is prompting you to give the file a name and choose where to save the file.
 - You can choose to save the file on your hard drive.
 - Make sure you remember where you save the file and what you name it.
5. Type in a file name.
6. For the 'Save as Type', select Excel Files (*.xls).
7. Next click on *Save*. (An 'Excel Options' window will appear.)
8. Click on *Continue*. (A 'Specify Field Order for Export' window will appear.)
9. Click on *Export*.

Banders Table

Repeat the above steps, proceeding from Step 2. Note: for Step 4, click on *Banders*.

Locations Table

Repeat the above steps, proceeding from Step 2. Note: for Step 4, click on *Locations*.

Recaptures Table

Repeat the above steps, proceeding from Step 2. Note: for Step 4, click on *Recaptures*.

To submit the data to AEP:

Please upload all 4 files to OPAC (<https://www.opac.alberta.ca/>) as an attachment to a progress/final report.

Thank you for your cooperation.